



**Moorlands Junior School**  
Temple Road, Sale M33 2LP

T. 0161 962 5452

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[www.moorlandsjuniorschool.com](http://www.moorlandsjuniorschool.com)

Headteacher: Miss A Kelly

## INTRODUCTION FOR NEW PARENTS TO OUR BREAKFAST & AFTER SCHOOL CLUB

- An invoice will be prepared and sent out at the end of the half-term.
- Ad-hoc sessions are available. Please email [Munchkidz@moorlandsjuniorschool.com](mailto:Munchkidz@moorlandsjuniorschool.com) **as soon as you know** what session you require.
- If your child does not attend their reserved session, the fee is still payable.
- Our method of billing is via email and payment via Parent Pay. If you wish to pay using childcare vouchers please inform us of the company you will be using. We do not accept cash payments.
- Inform your class teacher which sessions your child(ren) will be attending.
- Breakfast club is based in the DT classroom & Studio and starts at 7.30am. Breakfast is served up to 8.20am. At 8.45am the children are escorted to class and are supervised until the bell goes.
- After school clubs starts at 3.30pm, the children are collected from their class and taken to the DT Classroom
- Parents should call 0161 962 5452 **before 2pm** if a child is going to be absent, or an emergency arises during session times.
- Please ensure that you can collect your child on time as we finish promptly at 6pm. A charge of **£10 per 15 minutes** will be payable for late collections.
- Please ensure that your child is signed in when arriving at Breakfast Club and signed out from After School Club when leaving the premises.
- The use of mobile phones is not permitted whilst on the School premises.
- Please ensure we are informed if anyone other than a **known carer** is to collect your child.